

## NOTICE OF MEETING

# ALEXANDRA PALACE AND PARK PANEL

Friday, 17th July, 2020, 9.00 am - MS Teams (watch it [here](#))

**Members:** Councillors Anne Stennett (Chair), Eldridge Culverwell (Vice-Chair), Dana Carlin, Nick da Costa, Bob Hare and Sarah Williams

**Co-optees/Non Voting Members:** Jason Beazley (Three Avenues Residents Association (TARA)), Duncan Neill (Muswell Hill and Fortis Green Association), Val Paley (Palace View Residents' Association) and Nigel Willmott (Friends of the Alexandra Palace Theatre)

Quorum: 3 (voting members)

### 1. **FILMING AT MEETINGS**

Please note that this meeting may be filmed or recorded by the Council for live or subsequent broadcast via the Council's internet site or by anyone attending the meeting using any communication method. Although we ask members of the public recording, filming or reporting on the meeting not to include the public seating areas, members of the public attending the meeting should be aware that we cannot guarantee that they will not be filmed or recorded by others attending the meeting. Members of the public participating in the meeting (e.g. making deputations, asking questions, making oral protests) should be aware that they are likely to be filmed, recorded or reported on.

By entering the meeting room and using the public seating area, you are consenting to being filmed and to the possible use of those images and sound recordings.

The chair of the meeting has the discretion to terminate or suspend filming or recording, if in his or her opinion continuation of the filming, recording or reporting would disrupt or prejudice the proceedings, infringe the rights of any individual or may lead to the breach of a legal obligation by the Council.

### 2. **APOLOGIES FOR ABSENCE**

To receive any apologies for absence.

### 3. **URGENT BUSINESS AT SPECIAL MEETINGS**

It being a special meeting of the Alexandra Palace and Park Panel, under Part 4, Section B, Paragraph 17, of the Council's Constitution, no other business shall be considered at the meeting.

#### **4. DECLARATIONS OF INTEREST**

A member with a disclosable pecuniary interest or a prejudicial interest in a matter who attends a meeting of the authority at which the matter is considered:

- (i) must disclose the interest at the start of the meeting or when the interest becomes apparent, and
- (ii) may not participate in any discussion or vote on the matter and must withdraw from the meeting room.

A member who discloses at a meeting a disclosable pecuniary interest which is not registered in the Register of Members' Interests or the subject of a pending notification must notify the Monitoring Officer of the interest within 28 days of the disclosure.

Disclosable pecuniary interests, personal interests and prejudicial interests are defined at Paragraphs 5-7 and Appendix A of the Members' Code of Conduct

#### **5. TEMPORARY VARIATION OF PARK EVENTS LICENCE (PAGES 1 - 8)**

This report seeks approval to apply for a temporary variation to the Park events licence to include the Pavilion car park for a period of 4 months.

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Thursday, 16 July 2020



**ALEXANDRA PARK AND PALACE CHARITABLE TRUST**  
**Board Panel Meeting**  
**17 July 2020**

**Report Title:** Temporary Variation of Park Events Licence

**Report of:** Louise Stewart, CEO

**Purpose:** This report seeks approval to apply for a temporary variation to the Park events licence to include the Pavilion car park for a period of 4 months.

**Local Government (Access to Information) Act 1985**

N/A

**1. Recommendation**

- 1.1 To approve the submission of an application to vary the Alexandra Park Outdoor Events Licence for a period of 4 months.**

**2. Introduction and Background**

- 2.1** Following consultation with the SAC/CC and local residents, in 2017 the Trust was granted a licence, which provided a framework for delivering outdoor events in the Park. Prior to this APTL (or a third party) was required to apply for a licence for each individual event or activity in the Park.
- 2.2** An Outdoor Events monitoring Framework was approved by the Trustee Board to ensure effective monitoring and management of potential impact of outdoor events on the Park, wildlife and local residents. The SAC/CC receive updates throughout the year on the impact of events and an annual report is produced. The 2019-20 Outdoor Monitoring Framework will be presented to the SAC/CC in September 2020.

**3. Reason for the decision**

- 3.1** Obtaining a minor variation to the outdoor events licence to include the Pavilion will enable a series of small music events to take place over the August 2020 Bank Holiday weekend.

- 3.2 Indoor music events are unlikely to resume for some months and as the Covid-19 pandemic restrictions begin to be slowly lifted the Trading Subsidiary (APTL) is seeking new ways to generate income, in order to contribute its profits to the Trust as a charitable donation to support delivery of the charitable purposes.
- 3.2 The Pavilion comes under the Palace's separate venue licence, which allows 55db noise levels. To achieve the appropriate sound levels for the planned events 5db more is required, this is allowed by the outdoor events licence. This is a proposed temporary variation for a period of 4 months to enable a series of small scale outdoor events to take place.
- 3.3 The Pavilion has a capacity of 7,000 people and enables outdoor events with less impact on the parkland due to the hard standing surface. If the short term licence variation is granted, the intention is to hold events between the hours of 14.00-20.00 with a maximum of 2,500 tickets sold per day and noise levels not exceeding 60db, to limit the impact on the local community.
- 3.4 In summary this is not new activity, last year's Norman Jay event on the Pavilion site is similar to the events being planned for this year. It is simply that the event requires the slightly higher db level than the Palace venue licence permits, because it is essentially designed for indoor events. The Park Licence allows this slightly higher level, due to the nature of the behaviour of sound in the outdoor environment.

#### **4. Consultation**

- 4.1 The views of the Advisory Committee (SAC) and Consultative Committee (CC) on were sought on 13 July 2020 and at the time of writing no objections have been received. Two SAC/CC members replied to the consultation seeking clarification on some points including:
- When the licence application would be submitted.  
*If board approval is obtained the application is likely to be submitted on Monday 20<sup>th</sup> July and a 10 day consultation period will begin soon after.*
  - If granted, what time will events in the Pavilion finish?

#### **5. Risks**

- 5.1 The government guidelines now permit outdoor performances, subject to Covid protocols being followed. Indoor events of this type remain prohibited.
- 5.2 If the licence variation is granted it is intended to hold small events over the 4 days of the August Bank Holiday weekend, which will close at 20.00 on each day to minimise impact. For context, noise levels will be lower than the Kaleidoscope Festival.
- 5.3 The Park has a limited number events that can take place and the Pavilion will be included in this limit, therefore the number of events will not be exceeded but the team will have greater flexibility as to where they can be held.

**5.4 Impact assessment on wildlife**

5.4.1 The main breeding season for bats will be over by August and no issues have been raised in this respect. Ecologists do recommend two consecutive event nights as a maximum and further assessment is being conducted. As the Bank Holiday Weekend events are scheduled to finish before dusk, and no additional production lighting will be installed, the impact on foraging bats (pipistrelle are known to forage in the Pavilion area) is not expected to cause concern.

5.4.2 Since writing to the SAC & CC consultation with a bat ecologist has confirmed that since the events are scheduled to finish before dusk and no additional lighting will be used there should be no impact on bats even with four consecutive days of events.

**6. Legal Implications**

6.1 The Council's Assistant Director of Corporate Governance has been consulted in the preparation of this report, and, in noting that the successful outcome to what is proposed is said to fall within the ambits of both (1) the announcement made by the Culture Secretary on 9<sup>th</sup> July 2020 in relation to the ability to resume performing arts outdoors from 11<sup>th</sup> July 2020 with a socially distanced audience present, and (2) the Board approved Outdoor Events Monitoring Framework, has no comments.

**7. Financial Implications**

7.1 The application to vary the licence will have an administrative cost of under £100 but obtaining the variation will enable income to be generated by the Trading Company therefore securing Gift Aid donation for the Trust if profit is achieved by the events.

7.2 The Council's Chief Financial Officer has been consulted in the preparation of this report, and has no comments.

**8. Use of Appendices**

Appendix 1 – 29 Sept 2016 Board resolution  
Appendix 2 – 2020 FAQs

**9. Background Papers**

29 September 2016 APPCT Board papers (available on request)

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**RESOLUTION OF THE ALEXANDRA PARK AND PALACE CHARITABLE TRUST  
BOARD – 29<sup>TH</sup> September 2016**

**Premises Licence**

*The Board discussed the report, and the request for approval to submit a premises licence application for the park. A number of topics were considered – the comments and concerns of the SAC/CC, the number of event days, the types of events, the potential impact on the park, and the measures that would be taken to mitigate this.*

*Following a vote it was resolved that:*

- i) the request for submission of a premises licence application for the Parkland to the Licensing Authority be approved, with the following conditions:
  - the application shall be for 43 event days - however, it was recognised that if the application was successful and a licence is granted the Trust should not aim to reach this level immediately and that a more gradual approach would enable the Board to ensure that the increased number of events were being monitored and managed effectively. Therefore the Board agreed that the maximum number of event days that the Board shall allow to take place is capped at 30 for 17/18 and shall not be exceeded in future years without the permission of the Board. (This total applies to licensable events and includes AP own brand and 3<sup>rd</sup> party events).**
- ii) the AP Outdoor Event Strategy shall be completed to include the management and monitoring approach for these events, including impact metrics, and that the completed document be presented to the Board at a future date, no later than July 2017 .*
- iii) the board, whilst recognising the constraints on resources, directed the executive to ensure that appropriate measures and resources, to manage the impacts on the Park, were included in the Business Plan for 17/18*

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## **Variation to the Outdoor Events Licence Variation**

**July 2020**

### **Frequently Asked Questions**

**Why are we requesting the temporary licence change?**

To host a small number of events in the Pavilion car park under the conditions of the Park outdoor events licence instead of the Palace venue licence that it is currently covered by. This will give the Trust the flexibility required to deliver events whilst Covid-19 restrictions are impacting our ability to generate income from indoor events. The Trust is not planning to do anything significantly different the Park, it is just requesting permission to hold some events planned for the Pavilion car park, under its park licence rather than its venue licence.

**Will you be making more noise?** The noise restrictions will be in accordance with the park licence at 60db. (Although for a small number of events each year the Park licence can accommodate 75db). The venue licence has a maximum of 55db, because it is an indoor venue. The events planned for the August Bank holiday require 60db. So can easily be accommodated by the park licence which has limits appropriate for outdoor spaces.

**How many events and how many days each?** We are planning four days over the August bank holiday but restrictions and limits would be governed by the existing park licence limits rather than venue licence, which has no such restrictions.

**Why isn't the Pavilion in the Park licence anyway?** A historical matter, it was included in the venue licence, which predates the park licence.

**Why don't you add the Pavilion to the Park licence permanently?** We are not planning to do any more events in the Pavilion this year outside of the variation time limit applied for. However, we may look to change it in the future, but it isn't a priority right now.

**Why can't these events happen in the Palace itself?** Due to the Covid-19 restrictions it is unlikely that activities will be permitted indoors for some time. At the time of our application, outdoor events have been permitted by the Government.

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